

**AMENDMENT NO. 2 TO CONSULTING SERVICES AGREEMENT BETWEEN  
THE CITY OF SAN LEANDRO AND  
FRANCIS NGURE  
FOR  
ACCOUNTING SERVICES**

This **Amendment No. 2** (“Amendment”) is made by and between the City of San Leandro (“City”) and Francis Ngure (“Consultant”) (together sometimes referred to as the “Parties”) as of December 15, 2022, and amends that certain Consulting Services Agreement (“Agreement”) dated May 9, 2022, between the Parties.

**WHEREAS**, City and Consultant have executed the Agreement, pursuant to which Consultant has provided certain consulting services to City with regard to accounting services, and

**WHEREAS**, the Parties desire to amend the Agreement to extend the term; and

**WHEREAS**, the Parties desire to amend the Agreement to increase the compensation;

**NOW THEREFORE**, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Section 1.1 of the Agreement, entitled “Term of Services”, is hereby amended to extend the term from August 31, 2022, to June 30, 2023; and
2. The first sentence of Section 2 of the Agreement, entitled “Compensation”, is hereby amended to read:

City Agrees to pay Consultant a sum not to exceed Forty-Nine Thousand Dollars (\$49,000), notwithstanding any contrary indications that may be contained in Consultant’s proposal, for services to be performed and reimbursable costs incurred under this Agreement.

3. Section 2.2 of the Agreement, entitled “Monthly Payment”, is hereby amended to read:

City shall make bi-weekly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City Shall have 15 days from the receipt of an invoice that complies with all the requirements above to pay Consultant.

4. Exhibit A of the Agreement entitled “Scope of Services” is hereby unamended:
5. Exhibit B of the Agreement entitled “Compensation Schedule & Reimbursable Expenses” is hereby unamended:
6. All other terms shall remain in full force and effect.

This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

**SIGNATURES ON FOLLOWING PAGE**

The Parties have executed this Amendment as of the date first written above. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO

ACCOUNTING SERVICES CONSULTANT

DocuSigned by:  
*Fran Robustelli*  
00000020AF024E3...  
\_\_\_\_\_  
Frances M. Robustelli, City Manager

DocuSigned by:  
*Francis Ngure*  
A7854CA470A44C6...  
\_\_\_\_\_  
Francis Ngure

Attest:

DocuSigned by:  
*Kelly B. Clancy*  
F21D2CC07F54D6...  
\_\_\_\_\_  
Kelly B. Clancy, Acting City Clerk

Budget Approved:

X DocuSigned by:  
*Mayette Bailey*  
CF89F52127D42...  
\_\_\_\_\_  
Approved as to Fiscal Authority:

DocuSigned by:  
*T. Michael Yuen*  
A3B5825AD7A4495...  
\_\_\_\_\_  
T. Michael Yuen, Finance Director

010-12-052-5120  
\_\_\_\_\_  
Account Number

Approved as to Form:

DocuSigned by:  
*Richard D. Pio Roda*  
7D44530F6D5F470...  
\_\_\_\_\_  
Richard D. Pio Roda, City Attorney